

Application Guideline for academic staff Position
at the Institute of Space and Astronautical Science, JAXA

1.	Position	Professor and Associate Professor (Academic Staff)
2.	Number of Positions	One for each position
3.	Affiliation	Department of Interdisciplinary Space Science, Institute of Space and Astronautical Science (ISAS)
4.	Work Location	JAXA Sagamihara Campus (3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa, JAPAN) <Scope of changes> Locations determined by the agency in the case of changes due to personnel transfers, organizational restructuring, etc. When telework is performed according to the organization's rules, its location is also included.
5.	Starting Date	April 1 st , 2026 or the earliest possible date thereafter
6.	Term of Employment	Non fixed term
7.	Term of Probationary	6 months from the date of hire
8.	Job Duties	Research activities related to interdisciplinary space science, including the use of small flight vehicles
9.	Detailed Job Duties and Desired Candidate Profile	<p>With the aim of widely involving academic researchers in creating space science achievements as the foundation of the inter-university research system, ISAS places importance on the utilization of small flight vehicles (e.g., scientific balloons, sounding rockets, and micro spacecraft), and is promoting their use through technological innovation and international collaboration. Currently, in order to promote experiments utilizing small flight vehicles, there is a strong need for measures that enable frequent and flexible research outcomes while meeting the diverse needs of space science, including those involving international cooperation.</p> <p>This call seeks researchers with experience in experiments utilizing small flight vehicles or related R&D, and with a strong record of achievements in either field. One professor and one associate professor (educational positions) hired through this public recruitment are expected to contribute to the deepening of their own academic research, the formulation of research plans utilizing various flight opportunities both domestically and internationally, the smooth implementation of experiments, the development of new experimental systems, and the reform of experimental project management.</p>

		<p>The professor and associate professor being recruited this time are expected to play a central role in either the scientific balloon experiment group or the sounding rocket experiment group, strengthen technical coordination and experimental operation collaboration, and contribute in the future to the coordinated advancement of experiments utilizing small flight vehicles, including micro spacecraft.</p> <p>Furthermore, we are looking for highly motivated candidates who can carry out their academic research in a project-oriented style, in collaboration with university researchers under the inter-university framework. Active participation in various JAXA projects and R&Ds to demonstrate their academic expertise are also expected. Human resource development for future space development and utilization is anticipated as natural outcome of the above-mentioned activities. We also require candidates who can promote joint research in collaboration with related companies as needed.</p> <p>To carry out the above duties, applicants must meet at least the following conditions.</p> <ul style="list-style-type: none"> ● He/she should be willing to collaborate beyond their own field of expertise and take the initiative in engaging with diverse stakeholders in Japan and abroad, with the ambition to pioneer new academic domains. ● He/she should be willing to work with universities and companies to maximize outcomes from experiments utilizing small flight vehicles and be committed to fostering talent for future large-scale space missions. ● He/she should have experience and achievements in experiments utilizing small flight vehicles or related R&D. For professorial positions, a strong record of leadership in international collaboration is additionally required. ● Be capable of teaching and directing graduate students. <p><Scope of changes> Scope of job defined by the agency.</p>
10.	Benefits and Conditions	<p>(1) Salary</p> <p>Salary will be determined under the provision of JAXA wage rules and regulations, considering qualifications and experience.</p> <p>(2) Working Hours</p> <p>In principle, the Discretionary Labor System for Professional Work shall be applied.</p>

		<p>Working hours are basically from 9:30-17:45. The break time shall be 45 minutes if the working hours per day exceed 6 hours, and 1 hour if the working hours exceed 8 hours. Regardless of the above, those who apply the Discretionary Labor System for Professional Work shall have a deemed working hour of 7 hours and 45minutes per day.</p> <p>Overtime work may be required depending on the work situation.</p> <p>(3) Holidays</p> <p>Saturdays and Sundays, National Holidays, New Year Holidays (December 29th - January 3rd), others when JAXA deems it necessary, etc.</p> <p>(4) Vacation and Leave</p> <p>Paid Annual leave, WLB (Work Life Balance) annual leave, celebration or condolence leave, maternity leave, child-care leave, care leave, nursing leave, etc.</p> <p>(5) Retirement Age</p> <p>Retirement age is 65.</p> <p>(6) Accommodation</p> <p>Depending on business necessity, individual situation, and vacancy status, either single or family accommodation will be provided, or a housing allowance will be issued according to the agency's regulations. However, the period of availability for the same housing is limited to 7 years.</p> <p>(7) Social insurance</p> <p>Several types of social insurances (health insurance, pension plan, etc.) will be provided.</p>
11.	Research Funding	<p>Research funding is determined according to the budget situation of each year.</p> <p>*FY2025: Professor; ¥800,000, Associate professor; ¥800,000, Assistant professor; ¥400,000</p>
12.	Required Qualifications	PhD degree
13.	Application Documents	<p>(1) Curriculum vitae</p> <p>(2) Research history and summary</p> <p>(3) List of published papers (with DOIs)</p> <p>(4) List of awarded research funds through competition. Specify a type of funding, amount, and a role (e.g. principal investigator/co-investigator)</p>

		<p>(5) Future research plan (including contributions to advancing academic fields, prospects for high-frequency and timely research outcomes, and aspirations for education and training of future researchers)</p> <p>(6) Declaration of past criminal penalties, administrative penalties, disciplinary measures, etc., including sexual harassment, assault and violence (Disclose all penalties on freeform, can also be stated in (1) CV.)</p> <p>(7) Names, affiliations and contact details (phone numbers and email addresses) of two individuals who can provide opinion about the candidate.</p> <p>(8) Copies of major research papers (up to 5) published in peer-reviewed or refereed academic journals</p>
14.	Submission	<p>Applicants are required to apply via the following website. Please access the application form at the following URL:</p> <p>Professor: https://isas-appli-form.jaxa.jp/forms1/1756702479</p> <p>Associate Professor: https://isas-appli-form.jaxa.jp/forms1/1756710030</p> <p>(Notes)</p> <ul style="list-style-type: none"> • All the documents must be submitted in PDF format. • Note that documents (2) to (6) should be merged into one PDF file. • Application delivered in person or by mail shall not be accepted.
15.	Application Deadline	<p>November 5th, 2025, noon (JST)</p> <ul style="list-style-type: none"> • Data entry and submission of all the required documents must be completed by this deadline through the website.
16.	Screening Method	<p>Screening will be conducted by the Advisory Council for Research and Management of ISAS, JAXA. The council will conduct a document screening, and interview those who have passed the document screening. This process is subject to change.</p>
17.	Contact Information	<p>Director of Department of Interdisciplinary Space Science Prof. Yuko INATOMI Email: inatomi.yuko[at]jaxa.jp</p> <p>For inquiries regarding application submission as in section 14: Human Resources Section / Management and Integration Department E-mail: ISAS-JINJI [at]ml.jaxa.jp *</p> <p>*Please replace [at] in the email address with @.</p>
18.	Name of Recruiter	Japan Aerospace Exploration Agency (JAXA)
19.	Others	<p>(1) Information submitted in your application documents will not be used for any purpose other than the employment selection. Once the</p>

		<p>selection process is complete, we will securely dispose of all application documents and personal information, except for those submitted by the successful candidate.</p> <p>(2) In order to properly implement security export control based on Japan's Foreign Exchange and Foreign Exchange Act, it is necessary to submit a declaration pertaining to "Specific category" regulated by the act. Depending on the contents of the declaration, necessary adjustment for appropriate duties such as scope of secondary careers could be made.</p> <p>(3) Please also check the notes on JAXA website* before applying.</p> <p>* https://global.jaxa.jp/about/employ/index.html</p>
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