

April 20, 2018

FY 2018

**Special Scholarship for Department of Space and Astronautical
Science, School of Physical Sciences, SOKENDAI
Application Requirements**

Department of Space and Astronautical Science, School of Physical Sciences
SOKENDAI (The Graduate University for Advanced Studies)

1. Purpose and Outline of the Scholarship

Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI aims to support excellent persons who will bear the future of space science by supplying the special scholarship described below (hereinafter referred to as "the Scholarship") to the excellent applicant students of the School.

(1) Beneficiary (requirements)

Excellent student who is admitted to enroll in Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI on October 2018, April 2019, or October 2019 and wishes to be supplied with the Scholarship. Candidates MUST meet the following standards of English ability at the entrance examination; TOEIC Listening & Reading Test: 770 or above, or TOEFL iBT: 84 or above.

[Note] Although anyone can be supplied with the Scholarship irrespective of nationality, gender, and age, refer to and follow the conditions listed in the item "3. Conditions for Application".

(2) Details of the Scholarship

- A. **Amount equivalent to that of yearly school fee for SOKENDAI** (for 5 years, starting from the year of the enrollment until the year of graduation in principle)
- B. **Amount equivalent to that of the examination fee of SOKENDAI** (only for the year of the enrollment)
- C. **Amount equivalent to that of the enrollment fee of SOKENDAI** (only for the year of the enrollment)
- D. **Amount equivalent to the travel expense** (only for the person who mainly resides outside of Japan and requires the fund to enroll at SOKENDAI after he/she passes the examination. Up to 200,000 yen.)

2. Application Period and Process

(1) Application Period for FY2018

The deadline should be strictly observed.

- A. **Candidate for entrance examination on August 2018**
[For the enrollment in October 2018 or in April 2019 (1st)]
From June 18 (Mon.) to July 17 (Tue.), 2018

B. Candidate for entrance examination on January 2019
[For the enrollment in April 2019 (2nd) or in October 2019]
From October 15 (Mon.) to December 3 (Mon.), 2018

(2) Application Process

Besides the application procedure of entrance examination, you need to go through procedure as bellow.

- A. To apply for the Scholarship, carefully read the conditions listed in the Application Requirements and send the application form (Form 1) by post to the place of submission indicated below within the period defined in the previous item (1).
[The application form must be delivered before the deadline.]
[The application for entrance examination of Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI does not mean the application for any scholarship. Conduct the application procedure described in this document.]
- B. For "D. Amount equivalent to the travel expense" in item 1. (2) above, submit the application form (Form 2) according to the process described in item 3. (3) B within one month after the enrollment (until October 31 for the applicant who enrolls in October and April 27 for the applicant who enrolls in April).

< Place of Submission >

3-1-1 Yoshinodai, Chuo-ku, Sagamihara, Kanagawa, 252-5210

Science Promotion Division of Institute of Space and Astronautical Science in Japan Aerospace Exploration Agency

Office of Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI

3. Conditions for Application and Provision

(1) The person who meets any of the following conditions is not qualified as the applicant:

- A. Government scholarship student of Ministry of Education, Culture, Sports, Science and Technology;
- B. Person who is adopted in the Research Fellowship for Young Scientist of Japan Society for the Promotion of Science;
- C. Person who is adopted in any scholarship or researcher supporting scheme that is run for a similar purpose as this Scholarship; and
- D. Person who is supplied for any expense described in the item 1. (2) by such as a government, corporation, and scholarship organization outside of Japan (irrespective of the name of the supply scheme, such as "exemption" and "support").

[Note] Ultimately the Chair of the Department of Space and Astronautical Science will determine whether or not the applicant falls under the condition specified in the item C or D.

(2) The Scholarship will be stopped when the recipient falls under any of the following conditions:

- A. When the recipient has lost the status as the student of SOKENDAI (including the case when the recipient drops out or withdraws without a degree after having completed the coursework);
- B. When the recipient is subject to disciplinary action according to the rules of SOKENDAI;
- C. When the recipient has become to fall under any of the conditions specified in the items A – D in 3. (1) after the beginning of the Scholarship supply;

- D. When the achievement of the recipient is determined to be particularly bad according to the result of the progress review for the study and research conducted at the end of each fiscal year; and
- E. When it is determined that the recipient is not appropriate to receive the Scholarship considering the intention of it.

[Note] Ultimately the Chair of the Department of Space and Astronautical Science will determine whether or not the applicant falls under the condition specified in the item A, B, C, D or E. When the Scholarship is stopped due to the reason defined in the item A or B above, return of the Scholarship defined in the items in 1. (2) that has been already paid will be demanded in principle.

(3) Other Instructions

A. Payment Method

1. The Scholarship is paid via bank transfer, therefore open an account in a Japanese bank and register it at the time of application. The Scholarship is not paid in cash.
2. The recipient of the Scholarship (for the school fee and of enrollment fee) have to pay it to SOKENDAI before the deadline in person. If any fact that indicates the recipient is not appropriate to receive the Scholarship such as any utilization of the Scholarship other than for the intended purpose is found, return of the Scholarship that has been already paid will be demanded and the payment downward will be stopped.
3. If the bank account is changed while the recipient is on the register, notify the School of the change immediately.

B. Payment of the "Amount equivalent to the travel expense"

1. The "D. Amount equivalent to the travel expense" in item 1. (2) above includes the air fare, moving costs, and visa issuing fee that the person is required to pay for moving to Japan from abroad after he/she passes the examination. It is limited to the costs regarding the moving of the recipient himself/herself in principle.
2. It is paid after the applicant has moved to Japan. The applicant has to submit the original of the plane ticket and receipt and the original of the contract or written estimate obtained from the remover with the application document.
[Note] The originals must be clear and readable.
3. The paid amount is 200,000 yen at the maximum. However, if the costs are less than 200,000 yen, the amount that is actually paid will be supplied at the maximum. If the costs included in the application are more than 200,000 yen, the amount that is considered to "correspond to the travel expense" is paid up to 200,000 yen after scrutinizing the individual items.
4. For the expense paid in a foreign currency, the amount that is calculated based on the exchange rate defined by the School will be paid in Japanese Yen.

4. Flow of the Procedure

The procedure of application for and payment of the Scholarship will be conducted as follows. However, it might be changed due to circumstances.

A. Candidate for entrance examination on August 2018

[For the enrollment in October 2018] and [For the enrollment in April 2019 (1st)]

· July 17, 2018: Deadline for application (Form 1) [Should be strictly observed]

· August, 2018: Selection in the School and check for the eligibility for the Scholarship

· The middle of September, 2018: Result announcement of the selection and Scholarship adoption

B. Candidate for entrance examination on January 2019

[For the enrollment in April 2019 (2nd)] and [For the enrollment in October 2019]

· December 3, 2018: Deadline for application (Form 1) [Should be strictly observed]

· January, 2019: Selection in the School and check for the eligibility for the Scholarship

· The middle of February, 2019: Result announcement of the selection and Scholarship adoption

[For the enrollment in October] =====

· September 21: Deadline for payment of the enrollment fee of SOKENDAI

Collection postponement for the enrollment fee can be applied.

· October 1: Enrollment

· Around October 20: The amount corresponding the school fee of SOKENDAI for the second half of the year, (the amount equivalent to that of the examination fee that has been already paid and the amount equivalent to the enrollment fee) will be transferred from the School to the bank account of the recipient. (Planned)

· Until October 27: The amount equivalent to the school fee of SOKENDAI for the second half of the year must be paid by the recipient to SOKENDAI. [The deadline should be observed.]

· October 31: Deadline for application (Form 2) [Should be strictly observed]

* Amount equivalent to the travel expense

· Adoption of JAXA research assistant (Planned)

· In the last 10 days of November: The amount equivalent to the travel expense defined in the item 2. (2)B will be transferred from the School to the bank account of the recipient. (Planned)

[For the enrollment in April] =====

* The deadline for the payment of the enrollment fee will be notified separately.

· Around March 11: Deadline for payment of the enrollment fee of SOKENDAI

Collection postponement for the enrollment fee can be applied.

·April 1: Enrollment

·Around April 20: The amount corresponding the school fee of SOKENDAI for the second half of the year, (the amount equivalent to that of the examination fee that has been already paid and the amount equivalent to the enrollment fee) will be transferred from the School to the bank account of the recipient. (Planned)

·Until April 27: The amount corresponding the school fee of SOKENDAI for the second half of the year must be paid by the recipient to SOKENDAI. [The deadline should be observed.]

·April 27: Deadline for application (Form 2) [Should be strictly observed]

* Amount equivalent to the travel expense

·Adoption of JAXA research assistant (Planned)

·In the last 10 days of May: The amount equivalent to the travel expense defined in the item 2. (2)B will be transferred from the School to the bank account of the recipient. (Planned)

5. Contact

Office of Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI
E-mail: TOKUBETU@ml.jaxa.jp

*** Consultation : Adoption of JAXA research assistant**

The person eligible for the Scholarship **can apply for the research assistant** that is raised by Institute of Space and Astronautical Science (hereinafter referred to as "ISAS") in Japan Aerospace Exploration Agency (hereinafter referred to as "JAXA"), the foundation organization of Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI, according to the conditions separately defined.

1. The person who wants to be adopted as the research assistant, carefully read the following conditions and check the box for "Desire to be adopted as the assistant" in the item 3 in the end of the application form (Form 1).
2. When adopted as the JAXA research assistant, it is expected that a nominal amount of approx. 100,000 yen is paid for the work for up to approx. 19.5 hours per month in a model case (it does not necessarily guarantee that a fixed amount of reward will be paid). The amount of the pay is calculated by an hourly basis and paid according to the actual record of the work. The labor conditions are defined in the JAXA's regulation.
3. The person will be employed for a full year in principle, however, for the year of the enrollment, the employment will start one month after the enrollment (from November for the applicant who enrolls in October and from May the applicant who enrolls in April).
4. The person who is employed as a JAXA research assistant is prohibited to be employed in any other entity. When any breach is found, the employment is aborted.

5. The reward is paid via bank transfer to the bank account registered according to the indication in the item A of 3. (3).
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- ★ The personal information filled in this application form and the attached document will be used by SOKENDAI and JAXA, a foundation organization of SOKENDAI, only for the process regarding the Scholarship and research on the intention of application for the research assistant. SOKENDAI and JAXA will not use the information for any other purpose.

**"Special Scholarship for Department of Space and Astronautical
Science, School of Physical Sciences, SOKENDAI"**

Application form (Form 1)

To Chair of Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI

I apply for the “Special Scholarship for Department of Space and Astronautical Science, School of Physical Sciences, SOKENDAI” as follows:

< Applicant >

Name of Applicant (Last Name, First Name)											
Date of birth	MM/DD/YYYY / /										
Education											
Affiliation											
Address (Contact Information)	(Postal address) TEL: E-mail:										
Bank Account to which the Scholarship is transferred	Name of Financial Institution				Type of the Financial Institution						
					1. <input type="checkbox"/> Bank 2. <input type="checkbox"/> Shinkin bank 3. <input type="checkbox"/> Credit union 4. <input type="checkbox"/> Japan Post Bank 5. Others ()						
	Branch Name				Account Number						
	Branch										
Account holder	Name										

1. Details of Application (Application Item)

1. Check the box for the desired item.
 2. The "amount equivalent to the travel expense" is only for the person who mainly resides outside of Japan and requires the fund to enroll at SOKENDAI after he/she passes the examination is eligible.
 3. For the "amount equivalent to the travel expense", the procedure that is separately defined must be completed after enrollment.
- ☐ **Amount corresponding the yearly school fee of SOKENDAI, the amount equivalent to that of the examination fee, and the amount equivalent to the enrollment fee**
- ☐ **Payment of the amount equivalent to the travel expense**

2. Check for the Application Conditions

(1) Does the applicant plan to fall under any of the items A to D?

-> ☐ Yes / ☐ No (Check either of the boxes)

- A. Government scholarship student of Ministry of Education, Culture, Sports, Science and Technology;
- B. Person who is adopted in the Research Fellowship for Young Scientist of Japan Society for the Promotion of Science;
- C. Person who is adopted in any scholarship or researcher supporting scheme that is run for a similar purpose as this Scholarship; and
- D. Person who is supplied for any expense by such as a government, corporation, and scholarship organization outside of Japan (irrespective of the name of the supply scheme, such as "exemption" and "support").

(2) Does the applicant understand that the Scholarship will be stopped when the recipient falls under any of the conditions defined in the items A to E, and if the Scholarship is stopped due to the reason defined in the item A or B below, return of the Scholarship defined in the items under 1. (2) that has been already paid will be demanded in principle?

-> ☐ Yes / ☐ No (Check either of the boxes)

- A. When the recipient has lost the status as the student of SOKENDAI (including withdrawal);
- B. When the recipient is subject to disciplinary action according to the rules of SOKENDAI;
- C. When the recipient falls under any of the conditions specified in item 2. (1) after the beginning of the Scholarship supply;
- D. When the achievement of the recipient is determined to be particularly bad according to the result of the progress review for the study and research conducted at the end of each fiscal year; and
- E. When it is determined that the recipient is not appropriate to receive the Scholarship considering the intention of it.

(3) Does the applicant understand the details of the application requirements including the contents of the item "(3) Other Instructions" under "3. Condition for Application and Provision" before submitting this application?

-> ☐ Yes / ☐ No (Check either of the boxes)

3. Others

Application for JAXA research assistant after enrollment

-> ☐ Desire to be adopted as the assistant / ☐ Not desire to be adopted as the assistant

(Check either of the boxes)

* For the employment as a JAXA research assistant, it is required to meet the conditions defined by JAXA that is one of the foundation organizations of SOKENDAI and complete the procedure specified by JAXA.

I certify that the information in this application is true and correct. I understand the intention and conditions regarding the Scholarship and apply for it.

Application date (MM/DD/ YYYY): / /

Signature of Applicant

* Must be signed by handwriting.

**"Special Scholarship for Department of Space and Astronautical
Science, School of Physical Sciences, SOKENDAI"**

**Application for payment of the amount equivalent to the travel expense
(Form 2)**

To Chair of Department of Space and Astronautical Science, School of Physical Sciences,
SOKENDAI

I apply for the payment of the amount equivalent to the travel expense within the "Special
Scholarship for Department of Space and Astronautical Science, School of Physical Sciences,
SOKENDAI" as follows. Please transfer it to the registered bank account.

< Applicant and Application Details >

Name of Applicant			
Student Number			
Application Items	Overview of Application Items	Amount	Evidence No.

- * The payment is limited to the costs regarding the recipient himself/herself in principle.
- * For the expense paid in a foreign currency, the amount that is calculated based on the exchange rate defined by the School will be paid in Japanese Yen.
- * If the total amount in Japanese Yen exceeds 200,000 yen, the amount up to 200,000 yen will be paid.
- * Attach the evidence for each item. The amount of the item for which no evidence is provided or the evidence is blurred will not be paid.

**"Special Scholarship for Department of Space and Astronautical
Science, School of Physical Sciences, SOKENDAI"**

Application for payment of the amount equivalent to the travel expense

(Form 2)

To Chair of Department of Space and Astronautical Science, School of Physical Sciences,
SOKENDAI

I apply for the payment of the amount equivalent to the travel expense within the "Special
Scholarship for Department of Space and Astronautical Science, School of Physical Sciences,
SOKENDAI" as follows. Please transfer it to the registered bank account.

< Applicant and Application Details >

Name of Applicant			
Student Number			
Application Items	Overview of Application Items	Amount	Evidence No.
A. Plane ticket	Chicago, U.S. - Narita (September 25, 2016)	\$ 1,000 -	No. 1
B. Luggage carriage fee	Chicago - Sagamihara (September 30, 2016) Transportation of household goods	\$ 800 -	No. 2
C. Visa issuing fee	Residence visa issuing fee (September 10, 2016)	\$ 300 -	No. 3

* The payment is limited to the costs regarding the recipient himself/herself in principle.

* For the expense paid in a foreign currency, the amount that is calculated based on the exchange rate defined by the School will be paid in Japanese Yen.

* If the total amount in Japanese Yen exceeds 200,000 yen, the amount up to 200,000 yen will be paid.

* Attach the evidence for each item. The amount of the item for which no evidence is provided or the evidence is blurred will not be paid.